

**KCRC Board Meeting Minutes**

**December 19, 2023**

Meeting Time: 2:00 p.m.  
Present: Olson, Bracco & Karvonen  
Absent: None  
Staff Present: Jesse Patrick, Finance Director; Greg Kingstrom, P.E.,  
Engineer/Manager  
Guests: None

Meeting was called to order at 2:18 p.m. by Commissioner Olson.

Commissioner Bracco moved to approve the agenda as presented. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

Chairman Olsen opened the Public Hearing at 2:19 p.m. for Annual Budget. No public comment received. Chairman Olsen closed Public Hearing at 2:20 p.m.


**New Business:**

Finance Director presented 2023 Budget Amendment and Proposed 2024 Budget to the Board. Commissioner Karvonen moved to approve the 2023 Budget Amendment and 2024 Proposed Budget as presented. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

The meeting was adjourned at 2:38 p.m. by motion of Commissioner Bracco and was supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager

Keweenaw County Road Commission Program Budget  
 Budget Year Ending 12/31/2024  
 Supporting Schedule

Revenue:	2022 Actual	2023 Budget	2023 Revised	2024 Budget
Motor Vehicle Highway Funds				
Engineering	10,000	10,000	10,000	10,000
Primary	1,809,765	1,866,544	1,830,000	1,925,000
Local	273,432	278,909	275,000	275,000
Snow	245,568	245,000	257,000	250,000
Forest	105,087	111,240	111,240	111,240
Other- General Fund	-	-	-	-
Other-Econ. Devel.	135,000	77,000	-	127,000
Total	2,578,852	2,588,693	2,483,240	2,698,240
Federal Funds	228,840	81,500	81,500	-
County Raised Funds				
State Maintenance	1,128,987	850,000	775,000	960,000
State Non-Maintenance	63,907	50,000	90,000	100,000
State Wetlands Board	119,038	-	-	150,000
Private Contrib.- Sale of Fed Aid	184,000	240,000	239,000	256,272
Private Contrib - No. MI Water	-	-	-	-
County Milleage	340,959	385,000	359,809	365,000
Commercial Forest	20,124	15,000	20,072	15,000
Total	1,857,015	1,540,000	1,483,881	1,846,272
Other Revenue				
Interest	2,870	2,500	73,762	40,000
Sundry Accounts	91,843	42,000	42,000	45,000
Gain or Loss on Disposal	22,178	7,000	15,875	5,000
Salvage Sales	737	6,000	2,234	3,500
Sale of Land	208,181	-	-	-
Fees	-	600	600	1,200
Royalties	17,891	8,000	5,000	5,000
MI Pension Grant	-	-	428,698	-
EGLE Grant	-	-	-	75,000
Insurance Proceeds	-	-	-	-
Installment Purchases	0	0	554,997	0
Total	343,700	66,100	1,123,167	174,700
Total Revenue	5,008,407	4,276,293	5,171,788	4,719,212
Expenditures:				
Primary Roads				
Preservation/Struct. Improv.	1,253,079	1,225,000	1,347,200	645,000
Maintenance	894,726	920,000	600,000	900,000
Totals	2,147,805	2,145,000	1,947,200	1,545,000
Local Roads				
Preservation/Struct. Improv.	45,699	-	-	265,000
Maintenance	499,456	495,000	400,000	475,000
Total	545,155	495,000	400,000	740,000
State Maintenance	1,048,537	975,000	775,000	960,000
State Non-Maintenance	63,907	50,000	90,000	100,000
Roadside Parks	58,282	36,000	38,500	64,000
Equipment (Net)				
Direct	677,171	650,000	675,000	690,000
Indirect	201,946	210,000	220,000	240,000
Operating	244,067	215,000	230,000	220,000
Less Equipment Rental	(953,436)	(900,000)	(795,000)	(850,000)
Total	169,748	175,000	330,000	300,000
Administrative (Net)				
Administrative Expense	547,793	440,000	500,000	465,000
Less Handling Charges	(3,365)	(3,500)	(3,500)	(3,500)
Less Overhead	(187,505)	(125,000)	(135,000)	(145,000)
Less Purchase Discounts	-	-	-	-
Total	356,923	311,500	361,500	316,500
Wetland Board	119,038	-	-	150,000
Sundry Accounts	91,843	42,000	42,000	45,000
Capital Outlay (Net)				
Capital Outlay	130,649	367,000	968,000	400,000
Debt Service	32,308	38,000	56,000	160,000
Less Depreciation	(277,074)	(260,000)	(260,000)	(300,000)
Total	(114,117)	145,000	764,000	260,000
Total Expenditures	4,487,121	4,374,500	4,748,200	4,480,500
MI Pension Grant	-	-	428,698	-
Debt Retirement	-	0	-	-
Total	4,487,121	4,374,500	5,176,898	4,480,500
Beginning Available Operating	2,167,147	2,503,718	2,167,147	2,162,037
Estimated Surplus (Deficit)	521,286	(98,207)	(5,110)	238,712
Ending Available Operating	2,688,433	2,405,511	2,162,037	2,400,749

KEWEENAW COUNTY ROAD COMMISSION PROGRAM BUDGET

BUDGET YEAR ENDING 12/31/2023

	2022 Actual	2023 Budget	2023 Revised	2024 Budget
<b>REVENUE</b>				
Motor Vehicle Highway Funds	2,578,852	2,588,693	2,483,240	2,698,240
Federal Funds	228,840	81,500	81,500	-
County Raised Funds	1,857,015	1,540,000	1,483,881	1,846,272
Other Revenue	343,700	66,100	1,123,167	174,700
<b>Total Revenue</b>	<b>5,008,407</b>	<b>4,276,293</b>	<b>5,171,788</b>	<b>4,719,212</b>
<b>Expenditures:</b>				
Primary Roads	2,147,805	2,145,000	1,947,200	1,545,000
Local Roads	545,155	495,000	400,000	740,000
State Maintenance	1,048,537	975,000	775,000	960,000
State Non-Maintenance	63,907	50,000	90,000	100,000
Roadside Parks	58,282	36,000	38,500	64,000
Equipment (Net)	169,748	175,000	330,000	300,000
Administrative (Net)	356,923	311,500	361,500	316,500
Wetland Board	119,038	-	-	150,000
Sundry Accounts	91,843	42,000	42,000	45,000
Capital Outlay (Net)	(114,117)	145,000	764,000	260,000
<b>Total Expenditures</b>	<b>4,487,121</b>	<b>4,374,500</b>	<b>4,748,200</b>	<b>4,480,500</b>
MI Pension Grant	-	-	428,698.00	-
Debt Retirement	-	-	-	-
Beginning Available Operating	2,167,147	2,503,718	2,167,147	2,162,037
Estimated Surplus	521,286	(98,207)	(5,110)	238,712
<b>Ending Available Operating</b>	<b>2,688,433</b>	<b>2,405,511</b>	<b>2,162,037</b>	<b>2,400,749</b>

Following is the Revised 2023 Budget

Keweenaw County Road Commission Program Budget  
 BUDGET YEAR ENDING 12/31/2023  
 Supporting Schedule  
 Budget Amendment # 1

Revenue:	2023 Budget	2023 Adjustment	2023 Revised
Motor Vehicle Highway Funds			
Engineering	10,000	-	10,000
Primary	1,866,544	(36,544)	1,830,000
Local	278,909	(3,909)	275,000
Snow	245,000	12,000	257,000
Forest	111,240	-	111,240
Other- General Fund	-	-	-
Other-Econ. Dev.	77,000	(77,000)	-
Total	2,588,693	(105,453)	2,483,240
Federal Funds	81,500	-	81,500
County Raised Funds			
State Maintenance	850,000	(75,000)	775,000
State Non-Maintenance	50,000	40,000	90,000
Wetlands Board	-	-	-
Private Contrib.- Sale of Fed Aid	240,000	(1,000)	239,000
Private Contrib-No. MI Water	-	-	-
County Milleage	385,000	(25,191)	359,809
Commercial Forest	15,000	5,072	20,072
Total	1,540,000	(56,119)	1,483,881
Other Revenue			
Interest	2,500	71,262	73,762
Sundry Accounts	42,000	-	42,000
Gain or Loss on Disposal	7,000	8,875	15,875
Salvage Sales	6,000	(3,766)	2,234
Sale of Land	-	-	-
Fees	600	-	600
Royalties	8,000	-	5,000
MI Pension Grant	-	428,698	428,698
EGLE Grant	-	-	-
Insurance Proceeds	-	-	-
Installment Purchases	0	554,997	554,997
Total	66,100	1,060,067	1,123,167
<b>Total Revenue</b>	<b>4,276,293</b>	<b>898,495</b>	<b>5,171,788</b>
Expenditures:			
Primary Roads			
Preservation/Struct. Improv.	1,225,000	122,200	1,347,200
Maintenance	920,000	(320,000)	600,000
Totals	2,145,000	(197,800)	1,947,200
Local Roads			
Preservation/Struct. Improv.	-	-	-
Maintenance	495,000	(95,000)	400,000
Total	495,000	(95,000)	400,000
State Maintenance	975,000	(200,000)	775,000
State Non-Maintenance	50,000	40,000	90,000
Roadside Parks	36,000	2,500	38,500
Equipment (Net)	-	-	-
Direct	650,000	25,000	675,000
Indirect	210,000	10,000	220,000
Operating	215,000	15,000	230,000
Less Equipment Rental	(900,000)	105,000	(795,000)
Total	175,000	155,000	330,000
Administrative (Net)			
Administrative Expense	440,000	60,000	500,000
Less Handling Charges	(3,500)	-	(3,500)
Less Overhead	(125,000)	(10,000)	(135,000)
Less Purchase Discounts	-	-	-
Total	311,500	50,000	361,500
Wetland Board			
Sundry Accounts	42,000	-	42,000
Capital Outlay (Net)			
Capital Outlay	367,000	601,000	968,000
Debt Service	38,000	18,000	56,000
Less Depreciation	(260,000)	-	(260,000)
Total	145,000	619,000	764,000
Total Expenditures	4,374,500	373,700	4,748,200
MI Pension Grant	-	428,698	428,698
Debt Retirement	-	-	-
Total	4,374,500	802,398	5,176,898
Beginning Available Operating	2,503,718	2,167,147	2,167,147
Estimated Surplus(Deficit)	(98,207)	96,097	(5,110)
Ending Available Operating	2,405,511	2,263,244	2,162,037