

KCRC Board Meeting Minutes

November 13, 2023

Meeting Time: 2:00 p.m.

Present: Olson, Bracco & Karvonen

Absent: None

Staff Present: Jesse Patrick, Finance Director; Greg Kingstrom, P.E.,
Engineer/Manager,

Guests: None

Meeting was called to order at 2:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

Commissioner Bracco moved to approve the agenda as presented. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of October 10, 2023 were reviewed and approved by a motion of Commissioner Karvonen and supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Voucher #28293 and #28294, and Master Vouchers #21-2023 and #22-2023 in the total amount of \$254,294.09 were audited by the Commissioners. Commissioner Karvonen motioned to pay the bills as presented. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented by Jesse Patrick, Finance Director.

Opportunity for public comment was offered. None.

Unfinished Business:

Fitzgeralds Restaurant/LaMotte ROW Abandonment Petition – No Action. Public Hearing scheduled for December 12, 2023 at Allouez Township Community Bldg. in Bumbletown.

2024 Road Millage update was given by Engineer/Manager. 2024 Road Millage funds will be utilized for street paving in Ahmeek Location and preparations for street paving work in Mohawk; which are planned for 2025. Commissioner Karvonen motioned to approve 2024 millage funded projects as presented. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

New Business:

Engineer/Manager requested approval from Board to execute engineering agreement with U.P. Engineers & Architects, Inc. (UPEA) to assist KCRC with EGLE grant received for the feasibility and preliminary design for the relocation of 1 mile of Gay-Lac La Belle

Road southwest of Point Isabelle. A motion was made by Commissioner Bracco to authorize Engineer/Manager to execute agreement with UPEA. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Finance Director/Human Resources Director presented proposed Family Medical Leave Act Policy. Commissioner Bracco motioned to adopt policy. Motion was supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented preliminary costs of future equipment purchases and explained that delivery of equipment is approximately 24 to 36 months after order. Commissioner Karvonen motioned to authorize Engineer/Manager to proceed with necessary means to secure purchase/delivery of a cab/chassis and sander in 2025/2026. Motion was supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Finance Director/Human Resources Director presented 2023 Budget Amendment No.1. Amendment includes adjustments in actual construction/paving project costs and receipt of Pension Protection Grant. A motion was made by Commissioner Karvonen adopt 2023 Budget Amendment No. 1. Motion was supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Board reviewed 2024 Salary and Wage Schedule. A 4% increase in wages to all employees was implemented, per year 3 of 3 of the employees association agreement. Current agreement expires in October of 2024. A motion was made by Commissioner Bracco adopt 2024 Salary and Wage Schedule. Motion was supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented options for Local Federal Fund Exchange (LFFE) for FY 2025 Federal Aid Buyout Program of STP funds with either MDOT or pursue a County-to-County exchange. A motion was made by Commissioner Bracco to pursue County to County exchange with Oakland County and authorize Engineer to sign necessary documents. Motion was supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

The Engineer and the Board discussed the winter maintenance on specific routes for 2023/2024. Portions of Phoenix Farms Road, Cliff Drive and Tukku's Farm Road will not be plowed this winter in order to reduce winter maintenance costs.

Board discussed dates for possible Annual Budget Hearing. Commissioner Bracco motioned to set 2023/2024 annual budget hearing for December 19, 2023 at 2:00 p.m. at Road Commission Office. Motion was supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Other

The Keweenaw County Transportation Task Force met on November 8th to review the 5-year Transportation Improvement Plan and Rural Task Force 13A will meet in December or January to approve the 5-year TIP plans.

The Engineer and the Board discussed recent increase in complaints about ATV's on County roads, particularly Brockway Mountain Drive.

Full-time Seasonal position has been filled. Temporary/Seasonal wingman has not yet been filled.

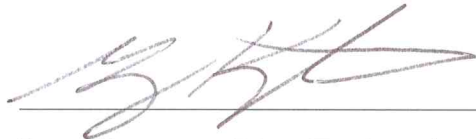
Other items of routine business were discussed.

Opportunity for public comment was offered. None

The meeting was adjourned at 3:55 p.m. by motion of Commissioner Bracco and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager