

KCRC Board Meeting Minutes

July 11, 2023

Meeting Time: 2:00 p.m.

Present: Olson, Bracco & Karvonen

Absent: None

Staff Present: Jesse Patrick, Finance Director; Greg Kingstrom, P.E., Engineer/Manager, Chris Cronenworth

Guests: Mike LaMotte, Don Piche

Meeting was called to order at 2:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

Commissioner Karvonen moved to approve the agenda as presented. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of June 12, 2023 were reviewed and approved by a motion of Commissioner Bracco and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Voucher #28285 and #28286, and Master Vouchers #13-2023 and #14-2023 in the total amount of \$356,444.82 were audited by the Commissioners. Commissioner Bracco motioned to pay the bills as presented. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented by Jesse Patrick, Finance Director, and approved by a motion of Commissioner Karvonen and supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Opportunity for public comment was offered - None received.

Engineer/Manager provided a verbal report of current items of general business, operations and upcoming staff training.

Unfinished Business:

No action or discussion on ROW encroachment of Fitzgerald's addition. Waiting for information from attorneys.

New Business:

No bids were received today for crushing of Central rock pile to produce 22A. Possible alternatives were discussed for other property/locations. Board directed Engineer/Manager to proceed with investigation, borings, surveys, etc. to secure future aggregates.

Board discussed posting of Full-Time Truck Driver position. Board directed Engineer/Manager to post position on website and local newspaper.

Board reviewed list of surplus material and equipment to be offered for sale on bids. A motion was made by Commissioner Bracco to approve the list for public bidding. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Jesse Patrick, Finance Director provided a summary of the need to diversify savings/cash accounts. A motion was made by Commissioner Karvonen to authorize Jesse Patrick, Finance Director and Greg Kingstrom, Engineer Manager to open accounts with up to 4 local banks to diversify funds such that they are FDIC insured. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Jesse Patrick, Finance Director provided a summary of the increase cost for the Cogitate software upgrade and changes taking effect in September. A motion was made by Commissioner Bracco to approve the increase in the amount of \$6,060.00 per year. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Board reviewed after-the-fact Application for Work within ROW submitted by Marty Hammerstrom on June 28, 2023 for work at 4005 Cedar Bay Road. Board reviewed the photos of the damage that occurred to the HMA pavement as a result of the garage and driveway construction. Damage to HMA pavement appears to be the result of dump trucks hauling fill and/or concrete delivery trucks. Cedar Bay Road was recently repaved in June of 2022. A motion was made by Commissioner Karvonen to require a full-width repair of the roadway for the length of the damage. Pavement shall be removed and repaved to match existing width and thickness. Engineer/Manager to obtain cost for repair and pursue full reimbursement, per the permit conditions. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Other items of routine business were discussed.

Opportunity for public comment was offered. No additional public comment received.

The meeting was adjourned at 3:00 p.m. by motion of Commissioner Karvonen and supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager