

## KEWEENAW COUNTY ROAD COMMISSION

Minutes

June 13, 2022

The regular monthly meeting of the Board of County Road Commissioners was held at their offices in Mohawk, Michigan on June 13, 2022.

Present: Commissioners Olson and Karvonen

Guests: Jesse Patrick, Greg Kingstrom, Ken Rowe, Chris Cronenworth

The meeting was called to order at 2:00 pm

The Pledge of Allegiance was recited.

The minutes of the May 13, 2022 meeting were read and approved by a motion by Commissioner Karvonen and supported by Commissioner Olson. The motion carried.

Vouchers # 28259 and # 28260 and Master Vouchers # 12-2022 and # 13-2022 in the total amount of \$380,803.06 were audited by the Commissioners. Commissioner Olson motioned to pay the bills as presented. Commissioner Karvonen supported the motion. The motion carried.

Upon review of the monthly financial statement, Commissioner Olson motioned to accept the financial statement as presented. Commissioner Karvonen supported the motion. The motion carried.

Old Business:

The Piquette family decided not to purchase Parcel "A" in Gay. The Board directed the Engineer to work with Century 21 North County Agency to list the property.

New Business:

Ken Rowe, Retired Finance Director, presented the final 2021 Act 51 Annual Financial Report and Audit Report to the Board and provided a summary of the contents. Commissioner Karvonen motioned to accept the unqualified audit as presented. Commissioner Olson supported the motion. The motion carried.

The recently received MERS Actuarial Report for FY 2021 was reviewed and discussed.

The Engineer and Board discussed the options for a FY 2023 Federal Fund Exchange. The Board opted to go with the CRA LFFE program with the Road Commission for Oakland County. Commissioner Karvonen motioned to adopt a resolution to enter into a LFFE Agreement with Oakland County and authorize the Vice Chairman to sign the LFFE Agreement. Commissioner Olson supported the motion. The motion carried.

The Board discussed the MDOT Engineering Reimbursement program. Commissioner Karvonen motioned to approve the reimbursement application and authorize the Board members to sign the form for submittal to MDOT. Commissioner Olson supported the motion. The motion carried.

The Board discussed the change in Finance Directors with the retirement of Ken Rowe and the hiring of Jesse Patrick and the need to change the allowable signing officers on the Superior National Bank accounts. Commissioner Karvonen motioned to remove Ken Rowe and add Jesse Patrick as a

signing officer on all Superior National Bank accounts and any and all other accounts necessary to seamlessly continue with normal business operations of the Road commission. Liisa Koljonen, payroll clerk, is also granted permission to discuss accounts with Superior National Bank and other vendors as needed to complete her work. Commissioner Olson supported the motion. The motion carried.

Ken Rowe, Retired Finance Director presented the 2021-2022 winter maintenance costs to the Board. The total winter maintenance cost was \$1,211,834.00 with costs to complete winter maintenance up \$407,891.00 over last year. The snowfall was 325" this season, which is 137" more than last year, which accounts for the increase in costs.

The Engineer provided an update on the 2022 projects. The MDOT let FY2021 Federal Aid project on Gratiot Lake Road has been completed by Payne & Dolan, Inc., along with the FY 2022 Local Federal Fund Exchange project that continued on from the FY 2021 project. The millage projects on Cedar Bay Road, Bumbletown Road, Ash Street, 2<sup>nd</sup> Street and 3<sup>rd</sup> Street have been completed as well.

The Engineer informed the Board of the need for more county road maps and we have been contacted by the County to pursue the joint purchase to reduce costs. Commissioner Olson motioned to purchase new maps jointly with the County Board and split the costs. Commissioner Karvonen supported the motion.

The obsolete equipment bids were accepted this morning and a bid tabulation was presented to the Board. On a motion by Commissioner Olson, with support from Commissioner Karvonen, the Board awarded the obsolete equipment bids to the highest bidder for each piece. A copy of the bid tabulation will be made a part of these minutes.

The Foreman gave an update on the delivery dates for the equipment that has been ordered but not received yet, including the new roadside mower and tandem dump truck. The mower is expected within a few months and the truck is expected mid-winter. The power broom attachment for a pickup truck will be reevaluated and the Board will receive another update at a later date.

Other items of routine business were discussed.

The meeting adjourned at 3:30 pm