

KEWEENAW COUNTY ROAD COMMISSION

Minutes

April 12, 2022

The regular monthly meeting of the Board of County Road Commissioners was held at their offices in Mohawk, Michigan on April 12, 2022.

Present: Commissioners Waananen and Karvonen

Guests: Ken Rowe

The meeting was called to order at 2:00 pm

The Pledge of Allegiance was recited.

The minutes of the March 8, 2022 meeting were read and approved by a motion by Commissioner Karvonen and supported by Commissioner Waananen. The motion carried.

Vouchers # 28255 and # 28256 and Master Vouchers # 07-2022, # 08-2022 and #09-2022 in the total amount of \$294,651.92 were audited by the Commissioners. Commissioner Karvonen motioned to pay the bills as presented. Commissioner Waananen supported the motion. The motion carried.

Upon review of the monthly financial statement, Commissioner Karvonen motioned to accept the financial statement as presented. Commissioner Waananen supported the motion. The motion carried.

Old Business:

Parcel "B" of the Gay Stamp Sand property located east of the entrance gate has been sold to the Piquette family, adjoining property owners for \$105,000.00. They have now offered the same amount for Parcel "A". Commissioner Karvonen motioned to sell Parcel "A" to the Piquette family for \$105,000.00 and to authorize the Engineer to complete the sale and sign any documentation required to complete the sale. Commissioner Waananen supported the motion. The motion carried.

New Business:

The Engineer informed the Board that the Performance Resolution required by MDOT has to be updated. Commissioner Karvonen motioned to adopt the updated Performance Resolution naming the Engineer, Foreman, Civil Technician and Assistant Engineer to apply for right of way permits. Commissioner Waananen supported the motion. The motion carried.

The Engineer gave the Board updates on the 2022 construction projects. The county millage projects, Cedar Bay Road, Bumbletown Road and small streets in Allouez are scheduled to be paved as soon as road restrictions are lifted. The two Gratiot Lake Road federal and state funded projects will be completed following the local road projects.

The Finance Director Interview Committee, consisting of Ken Rowe and Joe Waananen, presented their recommendation following the interview process for the Finance Director position. The Board discussed the results of the process. Commissioner Waananen motioned to offer the

position to Jesse Patrick at an annual salary of \$62,000.00 and starting with three weeks vacation. Commissioner Karvonen supported the motion. The motion carried

The Board briefly discussed the applications and interview process for the Engineer/Manager position. A special meeting will be held next week to discuss further.

The Engineer and Board discussed the MDOT federal aid buyout for 90 cents on the \$1.00 that will be available to local road agencies beginning FY 2023, which is October 1, 2022. In anticipation of being involved with this new program, Commissioner Karvonen motioned to adopt a resolution to sell the FY 2023 Federal Surface Transportation Block Grant program dollars for less restrictive State dollars. Commissioner Waananen supported the motion. The motion carried and a copy of the resolution will be made a part of these minutes.

The Board, on a motion by commissioner Karvonen and supported by Commissioner Waananen, authorized the Chairman to sign the Act 51 Annual Report upon completion by Susan Sanford, CPA.

The Great Lakes Council meeting is tentatively scheduled for Thursday, May 5th in Baraga.

Other items of routine business were discussed.

The meeting adjourned at 2:55 pm

Joe Waananen, Chairman

Gregg Patrick, Engineer

KEWEENAW COUNTY ROAD COMMISSION

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April 20, 2022

A special meeting was held at 10:00 a.m. on April 20, 2022 at Keweenaw County Road Commission office in Mohawk, MI.

Present: Commissioners Waananen, Olson and Karvonen

Guests: None

The Engineer and Board met to review and discuss applications for Engineer/Manager's position. The Engineer/Manager's job description was reviewed and used to compare the applicants. A list of interview questions was reviewed and updated along with the setting up the interview format. The Board also discussed the continued need for a part-time civil technician.

The Board received nine applications for the position. While there were several good candidates, two applicants were considered to be the most qualified and a best fit for the Road Commission. Commissioner Karvonen motioned that the full Board shall conduct interviews as special meetings with Mr. John Cima, P.E. and Mr. Greg Kingstrom, P.E. and determine if a successful candidate can be selected from them. If not, the Board will select additional candidates for interviews. Commissioner Olson supported the motion. The motion carried.

The Board directed the Engineer to set up dates and times for the interviews.

The meeting adjourned at 11:12 a.m.

Joe Waananen, Chairman

Gregg M. Patrick, Engineer

KEWEENAW COUNTY ROAD COMMISSION

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April 27, 2022

A special meeting was held at 5:00 p.m. on April 27, 2022 at Keweenaw County Road Commission office in Mohawk, MI.

Present: Commissioners Waananen, Olson and Karvonen

Guests: Greg Kingstrom, John Cima

Due to time constraints, the Chairman dispensed with the Pledge of Allegiance and approval of the minutes of the last meeting. The minutes will be reviewed at the next regular monthly meeting.

The Board interviewed Greg Kingstrom from 5:00 p.m. to 6:30 p.m.

The Board interviewed John Cima from 6:40 p.m. to 8:05 p.m.

The meeting adjourned at 8:05 p.m.

Joe Waananen, Chairman

KEWEENAW COUNTY ROAD COMMISSION

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April 29, 2022

A special meeting was held at 10:00 a.m. on April 29, 2022 at Keweenaw County Road Commission office in Mohawk, MI.

Present: Commissioners Waananen, Olson and Karvonen

The Pledge of Allegiance was recited.

The Board discussed the interviews and applicants at great length. Commissioner Karvonen motioned to offer the position of Engineer/Manager to Greg Kingstrom at a wage equal to 90% of the current Engineer/Manager, starting with 5 weeks of vacation annually and a start date of October 3, 2022. Any other employment details will be worked out on a later date. Commissioner Olson supported the motion. The motion carried.

Ayes – Waananen, Olson and Karvonen

Nays – None

The meeting adjourned at 10:29 a.m.

Joe Waananen, Chairman

Gregg Patrick, Engineer