

**Keweenaw County Planning Commission  
Regular Meeting  
December 7, 2021**

Keweenaw County Courthouse 4:00 PM

Roll Call:	John Parsons	Steve Siira
	Barry Koljonen	Dan Steck
	Jim LaMotte	Nancy DeForge
	Jim Vivian, Commissioner	Daniel Yoder
	Sara Heikkila, Administrator	

All Present – Daniel Yoder, Dan Steck, and Jim Vivian via Zoom

The Pledge of Allegiance was recited.

4 Member quorum is present, meeting was appropriately posted.

Approve Agenda – Motion John Parsons/Seconded Barry Koljonen

Approve minutes of the regular meeting on August 31,2021 & October 26, 2021.  
Motion Steve Siira/Seconded Jim LaMotte

Guests: None

Public Comment Communications: None

**New Business**

2022 Meeting Schedule – will keep the current meeting schedule, the last Tuesday of the month at 4pm. The Planning Commission (PC) meets 10 times a year, PC does not meet in July or November. The December meeting date will be held in the beginning of the month to avoid the holidays – date TBD.

Lac La Belle Zoning Issue & Resolution - Received notice from concerned citizens regarding a contractor building too close to the water. Sara Heikkila visited the project site on 11/3 and measured the building at 54' from the highwater mark. Zoning Permit and Soils Erosion permit both were approved based on the contractor plans to be setback 75' from the highwater mark. Work was stopped on 11/3. Solution → property is zoned RS-1, the setback from the highwater mark is defined as the average of the setbacks in the platted block. The area is not a platted block, Sara Heikkila measured the setbacks of 12 structures on 10 parcels adjacent to and around the property. The average of the setbacks came out to 48'. The contractor reapplied for a zoning permit with this new information and the permit was approved with revised plans.

#### 5 Mile Point Road Yurt

Previous Zoning Administrator sent a letter to the property owners on 9/8 asking if they had built a structure without getting the proper permits. No answer. Sara Heikkila followed up on 11/4 with a letter to the property owners – the section from the Ordinance regarding Yurts was included. Sara Heikkila contacted EGLE and confirmed they need a critical dunes permit, this information was included in the letter. No answer to date. Sara Heikkila will send a letter certified mail.

#### Zoning Administrator Report

Dollar General Signage application is in – they need to revise based on their zoning.

#### **Unfinished Business**

Schedule Planning Commission Training and Zoning Ordinance Analysis Presentation with North of 45, LLC – Update from John

John will confirm a schedule with Pat Coleman for January/February

Schedule additional stakeholder meeting – John and Pat will discuss.

Zoning Post Card Status – content approved with a minor edit, Sara will add too the Board of Commissioners meeting agenda for December 15, 2021.

#### Final Comments

Next Meeting January 25, 2022, 4:00 PM

#### Adjourn

Motion Steve Siira/Second John Parsons