

Keweenaw County Planning Commission
Regular Meeting
Draft Agenda
December 4, 2023

Keweenaw County Courthouse 4:00 PM

Roll Call:	John Parsons	Steve Siira
	Barry Koljonen	Dan Steck
	Daniel Yoder	AJ Kern
	Jim Vivian, Commissioner	Bob Pokorski
	Sara Heikkila, Zoning Administrator	

5 Member quorum is _____, meeting was appropriately posted.

Pledge of Allegiance

Approve Agenda

Motion (M) to approve _____ / Second (S) _____

Approve minutes of the regular meeting on October 30, 2023.

M to approve _____ / S _____

Approve minutes of the special meeting on October 26, 2023.

M to approve _____ / S _____

Guests:

Public Comment:

THIS IS THE TIME SET ASIDE ON THE AGENDA TO RECEIVE COMMENTS FROM THE PUBLIC. THIS IS NOT INTENDED TO BE A PERIOD FOR DIALOGUE. EACH PERSON WHO WISHES TO SPEAK DURING PUBLIC COMMENT SHALL STATE THEIR NAME AND ADDRESS. COMMENTS SHALL BE LIMITED TO THREE (3) MINUTES OR LESS FOR THOSE WHO WISH TO ADDRESS THE BOARD.

New Business

1. Open Meeting Act (OMA) refresher:

As of January 1, 2022, the OMA only makes remote participation allowable for “military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter or local ordinance” “medical condition” is defined in the statute as “an illness, injury, disability, or other health-related condition,”

Commissioners must attend meetings in person to participate in the meeting as a Commission member unless one (or more) of the conditions above are met.

If a member has a medical condition that prevents attendance to Commission meetings in person, the applicable portion of the OMA requires that the Commission have “procedures by which the absent member may participate in, and vote on, business before the public body.” See below:

(ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

(iii) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.

Both participation and voting by a member are prohibited if the procedures are not followed. Therefore, unless shown otherwise, unless members are present in person or the referenced procedures are followed, participation on the Planning Commission as a member of the Commission would not be allowed and participation limited to that given to other members of the public.

Emails

2. WUPPDR is working with the Michigan Coastal Management Program and the Michigan Association of Planning to host the **Western U.P. Coastal Leadership Academy**, a one-day, in-person workshop. The free workshop will introduce local decision makers to creative scenario-based planning and zoning tools and adaptation strategies that can help address coastal challenges in your communities. **This event will be held on Thursday, December 7, 2023 from 9:30-4:30pm EST at Michigan Tech’s Great Lakes Research Center (GLRC)** and is co-sponsored by the GLRC. [Click here to register online for this event](#). Lunch will be included! Sara Heikkila is attending.
3. Nelson Zoning Application – proposing to add decks/porches onto Delaware houses built in the right-of-way (ROW) prior to ROW being established (pre-1940).
4. Advertising for a new Planning Commissioner – website & Keweenaw Report.
5. Planning Commissioner terms expiring: Barry Koljonen, Steve Siira, and AJ Kern
Willing to serve another 3-year term?

Unfinished Business

STR Ordinance discussion → MSU Extension Webinar learnings.

Zoning Administrator Position update.

Master Plan Update

- Sara Heikkila Ahmeek
- John and Dan Yoder Allouez
- Dan Steck Houghton
- Barry Grant
- Bob Sherman

Completed workshop meeting on October 26.

Update on WUPPDR.

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Final Comments:

Next Regular Meeting January 29, 4:00 PM

M to Adjourn _____ / S _____